



DATE & LOCATION:

March 31 & April 1, 2016

**Keys to Literacy Training Room
319 Newburyport Turnpike
Suite 205
Rowley, MA 01969**

**Special Introductory
Price!**

\$ 79

*includes handouts,
breakfast & lunch*

www.keystoliteracy.com

Special Training for:
Keys to Early Writing
March 31 & April 1, 2016 – Rowley, MA

Keys to Early Writing is a two-day professional development session focusing on best instructional practices for teaching beginning writing skills. The focus of the training is composing skills – not spelling or handwriting. Topics include: engaging a community of writers, oral language as a foundation for writing, print concepts, sentence writing, and composing orally and in writing from sources. ***Keys to Early Writing*** is for teachers in grades K-3 and is aligned as a companion to the *Keys to Content Writing* professional development for grades four and up.

This professional development is a special, new Keys to Literacy program that will be available for schools and districts to schedule for teacher training starting May 1.

PROGRAM DESCRIPTION

The training addresses the three types of writing (argument, informational, narrative). Participants receive sample writing templates, graphic organizers, and checklists.

Topic Details:

Day 1

- Introduction to the instructional routine
- Expectations of the K-3 Common Core literacy standards
- Developmental stages related to student language and writing
- The language and writing connection
- Suggestions for engaging a community of writers
- Daily opportunities to write, quick writes
- Sentences, building syntactic awareness
- Transitions, patterns of organization, paragraph skills

Day 2

- Three types of writing
- Introductions, conclusions, body organization
- Writing process: THINK, PLAN, WRITE, REVISE
- Composing from source, taking notes
- Writing graphic organizers and scaffolds
- Developmentally-appropriate feedback and revision
- Using a Writing Activity Guide for planning writing tasks

Target Audience: Grades K-3

IMPORTANT INFORMATION

To Register

Complete the registration form and submit to kathy@keystoliteracy.com

Confirmation

Your registration will be confirmed by email. **PLEASE NOTE:** You are **not** registered unless you receive a confirmation email!

Questions?

Contact Kathy Campbell at (978) 948-8511, ext. 203 or kathy@keystoliteracy.com

IMPORTANT INFORMATION

Date:

March 31 & April 1 2016

Location:

Keys to Literacy Training Room
319 Newburyport Turnpike
Suite 205
Rowley, MA 01969

TIME 9:00 AM – 3:30 PM (registration begins at 8:30 AM)

COST \$ 79 special introductory price: includes handouts, light breakfast and catered lunch

Certificate of attendance provided.

TO REGISTER...

Complete the registration form (next page) and submit via mail or Fax

CONFIRMATION

Your registration will be confirmed by email. **PLEASE NOTE:** You are **not** registered unless you receive a confirmation email!



Registration Form

(Each registrant must complete a registration form.)

SECTION 1: PARTICIPANT information

NAME: _____ POSITION/TITLE: _____

DISTRICT/ORGANIZATION: _____ SCHOOL: _____

SUBJECT: _____ GRADE: _____

WORK ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (____) _____ MOST USED EMAIL: _____

SECTION 2: SESSION information

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 (Includes materials, light breakfast and catered lunch)

SECTION 3: REGISTRATION information

Please include completed registration form with payment of \$79:

- check/money order enclosed**
 (payable to **Keys to Literacy**)
- purchase order #** _____
- I paid online with a credit card.**
 (To pay by credit card, please go to our website registration page.)

Mail to:
 Keys to Literacy
 319 Newburyport Turnpike, Suite 205
 Rowley, MA 01969

OR
fax to: (978) 948-8611

REFUND/CANCELLATION POLICY

- If you cancel **10 days or more prior** to training, you will be issued a **full refund**.
- If you cancel **within 10 days** of training, you will be issued a **full refund MINUS a \$50 service charge**.
- **No refunds** will be issued for "no shows" or cancellations within 48 hours of training.

Questions?
 Contact Kathy Campbell at (978) 948-8511, ext. 203 or kathy@keystoliteracy.com