



Book and Poster Order Form

Please allow 2 weeks for delivery

Shipping Address:

Name: _____ School: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

Bill To: (if different from Shipping Information)

Name: _____ School: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

Payment Method:

Check (payable to Keys to Literacy, LLC) Purchase Order # _____ (Attach signed PO)
 Credit Card VISA MASTERCARD American Express
 Card #: _____
 Exp. Date: _____ Cardholder Name: _____

Cardholder Signature: _____ Date: ____ / ____ / ____

Order Form:

Qty	Item #	Description	Unit cost	Total
	BK-KC	Book: The Key Comprehension Routine: Grades 4-12	\$40.00	
	BK-KCP	Book: The Key Comprehension Routine: Primary Grades K-3	\$40.00	
	BK-V	Book: The Key Vocabulary Routine	\$40.00	
	BK-CW	Book: Keys to Content Writing	\$40.00	
	BK-EW	Book: Keys to Early Writing	\$40.00	
	P-QT	Poster: Question Terms	\$5.00	
	P-TW	Poster: Transition Words	\$5.00	
	P-ST	Poster: Summary Template	\$5.00	
	P-BT	Poster: Bloom's Taxonomy	\$5.00	
	P-4P	Poster: Sample Pack (1 each of 4 posters above)	\$15.00	
	P-PW	Poster: The Process Writing Routine	\$5.00	

Sales Tax (MA residents only): Add 6.25% sales tax or provide Tax Exempt # _____	Total Order	\$
	MA Sales Tax (6.25%)	\$
	Shipping	\$
US Shipping & Handling: \$8.00 for 1st book/Sample Pack; \$1.50 for each additional one; \$2.50 for 1st poster, \$1.00 for each additional poster		
International Shipping & Handling: \$10.00 for 1st item; \$10.00 for each additional item		
	Total	\$

How to Order:

Mail order form with payment to:
Keys to Literacy, 319 Newburyport Turnpike, Suite 205,
 Rowley, MA 01969 [OR](http://www.keysitoliteracy.com)

Fax order form with signed Purchase Order to: **978-948-8611**

**Questions: Call 978-948-8511 or
 email: info@keystoliteracy.com**