



**Keys to  
Literacy**

# The Key Comprehension Routine Peer Coach Training

## Live Virtual Professional Development

Advanced training for building or district level individuals to become a peer implementation coach/facilitator for the *The Key Comprehension Routine*. The training includes a deep review of the routine and coaching skills.

**Prior attendance at a *Key Comprehension* initial training is a pre-requisite for Peer Coach Training.**

**Virtual-Live Format:** The trainer will use Zoom video conferencing to deliver this training in an interactive format, using features such as breakout rooms and chat.

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### **Training Description**

This two-day workshop is for peer coach/facilitators who want to provide support to teachers who have been trained to implement strategies from *The Key Comprehension Routine*. These strategies include: categorizing and main idea skills, text structure, top-down topic webs, two-column notes, student generated questions, and summaries.

#### **Day 1 (Tuesday, November 12, 2024)**

The goals for this day are to clarify any questions you have about the strategies and instructional practices, and to help you become an “expert” in *The Key Comprehension Routine* so you will feel confident helping teachers with implementation. The trainer will review key details about each component of the routine, and you will practice applying the strategies to sample text from different subject areas.

#### **Day 2 (Tuesday, December 10, 2024)**

The goals for this day are to help you understand and define your role as a peer coach, provide coaching techniques and resources, and offer suggestions for promoting implementation of Key Comprehension instructional strategies.

*We recommend that pairs or teams of teachers from the same school participate at the same time.*

**Who should attend:** any educator who is interested in providing peer coaching

### **IMPORTANT INFORMATION**

**DATES:** November 12 & December 10, 2024    **TIME:** 9:00-3:30 PM (Eastern Time)    **Cost:** \$425

#### **TWO WAYS TO REGISTER...**

*Online:* Complete the registration form and submit payment on our website: <http://keystoliteracy.com/events/>

*Mail/Fax:* Complete the registration form (next page) and submit with purchase order or check payment (payable to Keys to Literacy, LLC).

#### **ADDRESS TO SHIP MATERIALS**

Please note that we will be mailing the training books to participants at their home address, so **we need your home mailing address on the registration form.**



# Registration Form

(Each registrant must complete a registration form. Payment or P.O. must accompany form OR register online at <http://keystoliteracy.com/events/>.)

## SECTION 1: PARTICIPANT information

NAME: \_\_\_\_\_ POSITION/TITLE: \_\_\_\_\_

SUBJECT: \_\_\_\_\_ GRADE: \_\_\_\_\_

DISTRICT/ORGANIZATION: \_\_\_\_\_ SCHOOL: \_\_\_\_\_

HOME MAILING ADDRESS to ship book: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (\_\_\_\_\_) \_\_\_\_\_ MOST USED EMAIL: \_\_\_\_\_

## SECTION 2: SESSION information

### Key Comprehension Coach Training

**Date:** November 12 & December 10, 2024

**TIME:** 9:00AM - 3:30PM (Eastern Time)

**COST:** \$425

### QUESTIONS?

Contact Melissa Powers at  
(978) 948-8511, ext. 202 or  
[melissa@keystoliteracy.com](mailto:melissa@keystoliteracy.com)

### REFUND/CANCELLATION POLICY

- If you cancel **3 days or more prior** to training, you will be issued a **50% refund**.
- **No refunds** will be issued for "no shows" or cancellations within 72 hours of training.
- Substitutions accepted.

## SECTION 3: PAYMENT information

*Please include completed registration form with payment.*

**check/money order enclosed**  
(payable to **Keys to Literacy**)

**purchase order #** \_\_\_\_\_  
(if available)

**Please mail to:**  
Keys to Literacy  
319 Newburyport Turnpike, Suite 205  
Rowley, MA 01969

**OR**  
**fax to:** (978) 948-8611

**To pay with a credit card, please register online:**  
<https://www.keystoliteracy.com/events/>

## CONFIRMATION

Your registration will be confirmed by email. **PLEASE NOTE:** You are **not** registered unless you receive a confirmation email!