



**Keys to
Literacy**

Keys to Content Writing Peer Coach Training

Live Virtual Professional Development

Advanced training for building or district level individuals to become a peer implementation coach/facilitator for the *Keys to Content Writing*. The training includes a deep review of the program and coaching skills.

Prior attendance at a *Keys to Content Writing* initial training is a pre-requisite for Peer Coach Training.

Virtual-Live Format: The trainer will use Zoom video conferencing to deliver this training in an interactive format, using features such as breakout rooms and chat.

Training Description:

This two-day workshop is for peer coach/facilitators who want to provide support to teachers who have been trained to implement instructional practices from *Keys to Content Writing*. This includes: quick writes, sentence and paragraph writing, stages in the writing process and related scaffolds, summary writing, the three types of writing, and writing from sources.

Day 1 (Wednesday, November 13, 2024)

The goals for this day are to clarify any questions you have about the instructional practices, and to help you become an “expert” in *Keys to Content Writing* so you will feel confident helping teachers with implementation. The trainer will review key details about each component of the program.

Day 2 (Tuesday, December 10, 2024)

The goals for this day are to help you understand and define your role as a peer coach, provide coaching techniques and resources, and offer suggestions for promoting implementation of *Keys to Content Writing* instructional strategies.

We recommend that pairs or teams of teachers from the same school participate at the same time.

Who should attend: any grades 3-12 educator who is interested in providing peer coaching

IMPORTANT INFORMATION

DATES: November 13 & December 10, 2024

COST: \$425 (includes coach training materials)

TIME 9:00-3:30 (Eastern Time)

TWO WAYS TO REGISTER...

Online: Complete the registration form and submit payment on our website: <http://keystoliteracy.com/events/>

Mail/Fax: Complete the registration form (next page) and submit with purchase order or check payment (payable to Keys to Literacy, LLC).

ADDRESS TO SHIP MATERIALS

Please note that we will be mailing the training books to participants at their home address, so **we need your home mailing address on the registration form.**



Keys to Literacy

Registration Form

(Each registrant must complete a registration form. Payment or P.O. must accompany form OR register online at [http://keystoliteracy.com/events/.](http://keystoliteracy.com/events/))

SECTION 1: PARTICIPANT information

NAME: _____ POSITION/TITLE: _____

SUBJECT: _____ GRADE: _____

DISTRICT/ORGANIZATION: _____ SCHOOL: _____

HOME MAILING ADDRESS to ship book: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (_____) _____ MOST USED EMAIL: _____

SECTION 2: SESSION information

Keys to Content Writing: Peer Coach

Dates: November 13 & December 10, 2024

Time: 9:00 AM – 3:30 PM (Eastern Time)

COST: \$425

QUESTIONS?

Contact Melissa Powers at
(978) 948-8511, ext. 202 or
melissa@keystoliteracy.com

REFUND/CANCELLATION POLICY

- If you cancel **3 days or more prior** to training, you will be issued a **50% refund**.
- **No refunds** will be issued for "no shows" or cancellations within 72 hours of training.
- Substitutions accepted.

SECTION 3: PAYMENT information

Please include completed registration form with payment.

check/money order enclosed
(payable to Keys to Literacy)

purchase order # _____
(if available)

Please mail to:

Keys to Literacy
319 Newburyport Turnpike, Suite 205
Rowley, MA 01969

OR

fax to: (978) 948-8611

To pay with a credit card, please register online:

<https://www.keystoliteracy.com/events/>

CONFIRMATION

Your registration will be confirmed by email. **PLEASE NOTE:** You are **not** registered unless you receive a confirmation email!