



**Keys to
Literacy**

The Key Comprehension Routine: Guided Book Study

Are you interested in learning instructional practices for teaching comprehension strategies in any subject using a book study that you can complete independently? This guided book study is the solution!

What is *The Key Comprehension Routine*?

This instructional routine incorporates a combination of strategies for supporting comprehension of content and reading in any subject area. It is appropriate for educators in any subject area of students in grades 4-12. Instructional practices address these topics, strategies, and skills:

- **Main idea skills:** categorizing information and vocabulary, identifying main ideas at the paragraph level, and identifying central ideas in lengthier text
- **Text structure knowledge:** at the sentence, paragraph, and longer text levels
- **Top-down topic webs:** a graphic organizer that represents the major topics and big ideas of any content that is read, said, or done
- **Two-column notes:** a note taking format that supports active reading and listening
- **Summarizing:** students comprehend and synthesize the main ideas from any content that is read, said, or done
- **Generating questions:** students create and answer questions along a continuum of thinking using Bloom's Taxonomy based on content that is read, said, or done

What is the Guided Book Study?

The format for this professional learning is a do-it-yourself book study using *The Key Comprehension Routine* training book. You complete the independent learning at your own pace by reading chapters in the book, responding to reflection questions, and watching videos.

You begin by watching a 45-minute introductory video that provides an overview of *The Key Comprehension Routine*. The book study is then organized into four parts. For each part, you read assigned training book chapters, complete a set of reflection questions, and then watch a short, culminating video related to those chapters.

The reflection questions and videos, along with instructions for completing the independent books study, are accessed using the Keys to Literacy Teachable online book study site.

While this book study has been designed to be used by individual educators, it can also be used within peer learning communities to provide a shared professional development experience. A collaborative group can develop an agreed upon schedule for completing the readings for each part of the book study, and then share responses to the book study questions during collaborative meetings.

Contact Keys to Literacy to Register

Please contact us to register for this independent, guided book study, or use the order form on the next page. We will send you the training book and give you access to the online book study site. Cost is \$110.

info@keystoliteracy.com Phone: 978-948-8511



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Key Comprehension Routine: Guided Book Study Registration and Order Form

Shipping Address:

(This is the address where your book will be shipped.)

Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Is this address Work ☐ or Home ☐?

Preferred email address: _____

(This will be used to register you for the online book study and for all correspondence about the course, so please print clearly!)

Bill To: (if different from Shipping Information)

Name: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Payment Method:

☐ Check (payable to Keys to Literacy, LLC) ☐ Purchase Order # _____ (attach PO if available)

Credit Card: ☐ VISA ☐ MASTERCARD ☐ AMERICAN EXPRESS

Card #: _____

Cardholder Name: _____ Exp. Date: _____

Cardholder Signature: _____

Item #	Description	Cost
KCR-BS	The Key Comprehension Routine: Guided Book Study	\$110
SHIPPING (see rates below):		
*TOTAL:		

***Applicable taxes for Arizona, Arkansas, Georgia, Louisiana, North Carolina, Ohio and Pennsylvania will be applied when order is processed.**

- **United States:** \$12.00 first; \$5.00 each additional **International:** \$35.00 each
- Allow 2 weeks delivery for books in US, 4 weeks for international orders.

Mail form with check, OR scan & email form with PO or credit card information to:

Keys to Literacy, 319 Newburyport Tpke, Suite 205, Rowley, MA 01969

Email: Melissa@keystoliteracy.com