



**Keys to  
Literacy**

# Mass Literacy OAPL Approved Summer 2024 Courses

**Would you like to learn more about beginning literacy instruction?**

Keys to Literacy is offering two approved courses for *Mass Literacy Open Access Professional Development* (OAPL). Eligible Massachusetts educators may take this course at **no cost** and **receive a stipend** upon course completion. Visit the [DESE website to learn more about OAPL](#).

These courses provide MA educators an opportunity to develop knowledge about beginning reading, including evidence-based practices for teaching reading. MA educators will receive a **stipend** if they complete a full course. **Limit of one course** per person.

## About the Free Courses

A desktop or laptop computer and Internet access are needed to take these courses. They are asynchronous courses, which means a user can log on and off multiple times to complete course assignments at their own pace. They include readings, video clips, activities, reflection responses, and numerous resources. Each course is organized into modules. The average time for course completion is approximately 15 hours per course. In addition to the stipend, a MA PDP certificate for 15 PDPs is awarded.



- **Keys to Beginning Reading, Part 1 Foundational Skills:** For educators who want to focus on reading foundational skills. Topics include reading basics, oral language, phonological awareness, phonics, fluency. **15 hours, \$300 stipend**
- **Keys to Beginning Reading, Part 2 Language Comprehension Skills:** For educators who want to focus on language comprehension skills. Topics include vocabulary, text structure, comprehension. **15 hours, \$300 stipend**

## Who is eligible?

- Teachers or administrators currently employed in a Massachusetts public school, charter school, or school district in a role that is directly related to literacy in **grades preschool through twelve**. (e.g., classroom teacher, ESL teacher, special educator, principal, literacy coach, special education coordinator, literacy coordinator)
- Higher education faculty or administrators employed at an approved educator preparation program, whose work relates to early literacy (for instance, faculty who teach literacy courses, deans in educator preparation programs).

## About Course Stipends to Participants

- Participants must complete a post-course survey for DESE, AND pass with 80% or better an end-of-course assessment.
- Asynchronous online participants will not receive a stipend until all course requirements have been met (see below).
- A stipend will be paid to participants by Key to Literacy once we have confirmed with DESE that you have completed the course, and after DESE has distributed stipend funds to us to be passed on to you. This may take up to 4 months.

## Course Completion Requirements

To receive a stipend and a PDP certificate, asynchronous online course participants **must** fulfill the following requirements:

- Complete the full online course by digitally navigating through every component of the course.
  - Keys to Beginning Reading, Part 1 Foundational Skills- course begins July 1, and must be completed by July 31, 2024
  - Keys to Beginning Reading, Part 2 Language Comprehension Skills - course begins July 1, and must be completed by July 31, 2024

- Receive a passing score of 80% or higher on all course module quizzes. Participants cannot move through the course unless they pass each module quiz. Participants can take a quiz up to six times. If they do not pass a quiz the first time, they can go back over the content in the module to review information they may have missed.
- Receive a passing score of 80% or higher on an end-of-course assessment. Participants cannot complete the course until this assessment has been passed. Participants can take the assessment up to six times. If they do not pass on the first time, they can go back over the content in the course to review information they may have missed.
- Complete a post-course survey. Participants must complete a brief survey for DESE upon course completion.

### Additional Information

- Apply early – a limited number of registrations for Mass Literacy approved OAPL courses are available. Once enrollment numbers are reached, these courses will no longer be available. Early registration is available on June 3, 2024, for eligible MA educators in Early Access districts and faculty in Massachusetts educator preparation programs. On June 6, 2024, enrollment is open to all eligible MA educators. [Click here](#) to view the list of Early Access districts.
- Due to the expected high volume of applications, it may take us at least 1 week to process all registrations. Please do not email or call about the status of your registration. If we have an available spot for you, we will contact you from [online@keystoliteracy.com](mailto:online@keystoliteracy.com). Please check your WORK email daily, including your SPAM folder.
- Check the MA DESE website to find out when registration is closed: <https://www.doe.mass.edu/instruction/ela/oapl/>
- Graduate credit is not available for these courses.

**Please note: If you do not complete the full course, you will not receive the stipend or PDP certificate of completion!**

### Course Outlines

Keys to Beginning Reading Part 1 Foundational Skills	Keys to Beginning Reading Part 2 Language Comprehension Skills
<ul style="list-style-type: none"> <li>• Reading Basics</li> <li>• Oral Language</li> <li>• Phonological Awareness</li> <li>• Phonics</li> <li>• Fluency</li> </ul>	<ul style="list-style-type: none"> <li>• Reading Basics</li> <li>• Vocabulary</li> <li>• Sentence Structure, Syntax</li> <li>• Text Structure</li> <li>• Comprehension</li> </ul>

## TO REGISTER

[Click here](#) to register using a Google Form. Registrations will be processed on a first come, first served basis.

**QUESTIONS?**

Contact Keys to Literacy:  
[online@keystoliteracy.com](mailto:online@keystoliteracy.com)



Visit our website to learn about our other professional development offerings!

[www.keystoliteracy.com](http://www.keystoliteracy.com)