Keys to Adolescent Literacy Certified Facilitator

Live Virtual Professional Development

Learn to be a facilitator for the hybrid-online facilitated course!

Is your school or district interested in using in-house staff to offer facilitated online professional development for Keys to Adolescent Literacy? If the answer is yes, this Certified Facilitator model is for you!

What is Keys to Adolescent Literacy? *Keys to Adolescent Literacy* helps secondary educators understand the unique aspects of adolescent literacy and equips teachers of grades 5-12 with the tools for teaching vocabulary, comprehension, text structure, writing, discussion, advanced word study, and fluency. Educators learn how to integrate research-based literacy instruction into all subject areas. The course also provides strategies for supporting students with literacy difficulties and for using assessment data to design responsive, individualized literacy interventions.

What is the Hybrid-Online Model? Educators complete approximately 40 hours of online course modules and participate in 8 hours of facilitated debrief sessions. The online modules are asynchronous – users log in at any time. The debrief sessions are interspersed following a flexible schedule.

What does a facilitator do? Once you successfully complete this Certified Facilitator training, you will be certified to facilitate the debrief sessions with educators who take Keys to Adolescent Literacy online course. The sessions provide an opportunity for educators to collaborate as you debrief activities completed during the online course, share ideas for connecting to the classroom, and answer questions about course content. You will learn how to facilitate these meetings in a face-to-face format or using Zoom virtual meetings. You will also learn coaching strategies to support teachers with the implementation of the instructional practices.

What is the cost? The cost to attend the **Certified Facilitator training is $1050**, which includes 3 days of training, online course registration and training manual, and access to the Certified Facilitator Hub with the materials and files you will need to facilitate the debrief meetings. Please note that the registration cost for educators you train who take the online course is $360 per person (includes a copy of the training manual)

Who Should Participate: Any literacy coach, administrator, or classroom teacher who has experience delivering literacy professional development is a good candidate. This training is perfect if you have skills and interest in facilitating professional sharing meetings!

Train-the-Facilitator Requirements: To successfully complete this training and become a certified facilitator, you must do the following:

- Complete the 40-hour online course **prior** to attending the 3 days of training
- Complete the 3-day Certified Facilitator training. Sessions are not recorded; attendance is only in real time.

DATES & SCHEDULE

DATES: January 25 & 26; February 1, 2027 **COST:** $1,050

TIME 9:00AM - 3:00PM (Eastern Time)

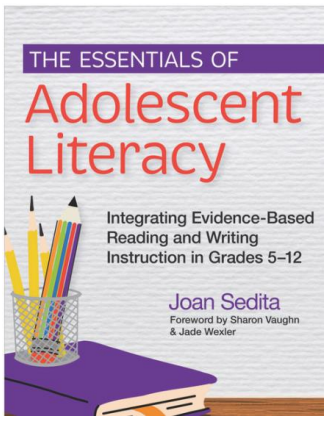
Prior to January 25, you must complete the online course. The course is asynchronous – you can log on any time to complete the modules at your own pace.

During the 3 days of training:

The Keys to Literacy trainer will model how to conduct the 8 hours of facilitated meetings, with you in the role of teacher. After each module debrief, the trainer will offer facilitation suggestions, revisit online course content, and answer your questions. The trainer will guide you through materials in the Certified Facilitator Hub (e.g., slide decks, activity handouts) and offer suggestions on how to coach and support teachers in their implementation.

The course is organized into modules covering these topics:

- Module 1: Literacy Basics
- Module 2: What is adolescent literacy?
- Module 3: Vocabulary Instruction
- Module 4: Comprehension Instruction
- Module 5: Text Structure to Support Reading & Writing
- Module 6: Writing Instruction
- Module 7: Supporting Learning Through Discussion
- Module 8: Advanced Word Study and Fluency
- Module 9: Integrating Literacy into Content Instruction
- Module 10: Adolescent Learners with Literacy Difficulties
- Module 11: Data-Driven Reading Intervention



ADDRESS TO SHIP MATERIALS

Please note that we will be mailing the training book to participants at their home address, so **we need your home mailing address on the registration form**. Allow 10 days for shipping after registration is received.

Two Ways to Register

Online: Complete the registration form and submit payment on our website
https://www.keystoliteracy.com/events/

OR

Mail: Complete the registration form (next page) and submit with purchase order or check payment (payable to Keys to Literacy, LLC).

CONFIRMATION

Your registration will be confirmed by email. **PLEASE NOTE:** You are **not** registered unless you receive a confirmation email!

Registration Form

(Each registrant must complete a registration form. Payment or P.O. must accompany form OR register online at http://keystoliteracy.com/events/.)

SECTION 1: PARTICIPANT information

NAME: _____ **POSITION/TITLE:** _____

SUBJECT: _____ **GRADE:** _____

DISTRICT/ORGANIZATION: _____ **SCHOOL:** _____

HOME MAILING ADDRESS to ship book: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: (_____) _____ **MOST USED EMAIL:** _____

SECTION 2: SESSION information

Keys to Adolescent Literacy Certified Facilitator

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Time: 9:00AM - 3:00PM (Eastern Time)

COST: $1,050

QUESTIONS?
Contact Melissa Powers at
(978) 948-8511, ext. 8883 or
melissa@keystoliteracy.com

*Session is subject to change/cancellation

REFUND/CANCELLATION POLICY

- If you cancel **3 days or more prior** to training, you will be issued a **50% refund.**
- **No refunds** will be issued for "no shows" or cancellations within 72 hours of

SECTION 3: PAYMENT information

Please include completed registration form with payment.

_____ **check/money order enclosed**
(payable to **Keys to Literacy**)

_____ **purchase order #** _____
(if available)

Please mail to:
Keys to Literacy
319 Newburyport Turnpike, Suite 205
Rowley, MA 01969

To pay with a credit card, please register online:
https://www.keystoliteracy.com/events/

CONFIRMATION
Your registration will be confirmed by email. **PLEASE NOTE:** You are **not** registered unless you receive a confirmation email!